

Wright Construction

<https://www.wrightconstruction.ca/job/senior-project-manager/>

Senior Project Manager

Description

- This role ensures that projects are completed on time and within budget and that project objectives are met. This role will provide mentorship to other Project Managers.

Responsibilities

- Organize and direct the project work flow with Superintendents, Subcontractors, Consultants, and Owners.
- Manage the office project team and provide team mentorship/leadership
- Create overall schedule with the Site Superintendent
- Participate in pre-job planning/site layout meetings
- Manage and control costs on each project.
- Subtrade and supplier's management.
- Facilitate weekly subtrade meetings
- Attend and participate in owner meetings.
- Understand owner expectations and develop professional working relationships.
- Schedule critical deliveries and understand critical paths.
- Identify, review, submit, and implement all RFI's in conjunction with the project team.
- Review subcontractor submittals.
- Review, collect pricing, submit and implement all contract changes.
- Monitor subtrade quality of work and direct corrective actions where required.
- Organize and oversee all inspections and testing.
- Understand and manage risk
- Review site hazards when attending the job site.
- Promote Wright Construction culture and ethics.
- Demonstrate leadership in Wright Construction policies and procedures, including the safety culture. Promote education and awareness of these policies and procedures to work team.
- Ensure subtrade safety paperwork is completed.
- Attend monthly toolbox meetings.

Qualifications

- Must be able to work well within a team setting and contribute to team success
- Be able to efficiently carry out tasks with a high degree of accuracy and attention to detail
- Exemplifies core values of honesty, integrity, and respect
- Self-motivated and shows initiative to identify process improvements
- Demonstrate a strong work ethic and enthusiasm
- Takes accountability for their roles and responsibilities
- Must have excellent time management skills

Skills

Hiring organization

Wright Construction

Employment Type

Full-time

Job Location

205 – 5920 1A Street SW, T2H
0G3, Calgary, Alberta, Canada

Date posted

October 30, 2023

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Apply Online

- Architectural Technology Diploma, Engineering Degree, or equivalent
- Minimum of 8 years' experience in commercial, industrial, and/or institutional construction is required
- Knowledge of all phases of building construction
- Strong verbal and written communication skills
- Time management skills
- Ability to read blueprints and specifications for building
- Experience with Microsoft Office, Timberline, BIM and AutoCAD
- Experience with Estimating and Project Scheduling are preferred but not required